

Risk Management Committee / Review of Injuries & Vehicle Accidents

Dates Reviewed: March 10 to May 12, 2021

Injury Type	Laceration above eye
Description of Accident	Employee was helping clean up in parts area. Employee did not see starter core on the floor, tripped and fell. Laceration was from glasses into temple,
Corrective Measures	Pay attention while walking around. Check for obstacles in path of where you are walking.
Injury Type	Head Injury
Description of Accident	Employee was holding a cell phone in their hand while getting in and out of a truck. While climbing out of the truck after performing a video for Record360, employee missed the step, and fell to the ground. Employee hit the back of their head, and scraped their back and legs.
Corrective Measures	Always use three points of contact while getting in and out of a vehicle. <u>Do not hold anything while getting in and out.</u> This includes all employees – service, rental and parts. See attached information regarding concussions and what to do.
Vehicle Accidents	
Type of Accident	On the Road Incident
Description of Accident	While transferring a unit to another branch, the hood came unlatched and flipped up. Once at a stop, driver backed up and hooked a broken reflector pole, bending the bumper.
Corrective Measures	Make sure pre-trip inspections include a check of the latches to make sure they are secured. Get Out and Look to be aware of surroundings.
Type of Accident	Rear ending
Description of Accident	Employee was removing a drive line on a truck. Truck rolled into another vehicle.
Corrective Measures	Make sure wheel chocks are used when removing drive line. Make sure you pay attention to avoid serious injuries.

Please make sure all injuries are reported to AccidentsAndInjuries@starlease.com in a timely manner. Go over with all shifts where the Injury reports are kept so they are accessible. Injury reports should be completed and turned in even if no medical treatment is given.

Our goal is for employees to punch out in the same condition that they came into work.

